



## **MOUNTAIN RESOURCE CENTER**

### **Regular Board Meeting – March 24, 2026**

Steve Hayes- President  
Karen Lightfoot- Treasurer

Bruce Atchison- Vice-President  
Christy Stricker - Secretary

Meeting was called to order at 5:30 pm by Steve Hayes

Present: Sarah Kinzer (CEO), Addie Nicholson, Bruce Atchison, Rebecca Taylor, Karen Lightfoot, Christy Stricker, Bob Biber, Celia Feinstein, Chad Atwell, Kim Erickson, Jennifer Clark, Trisha Karstetter

Absent: none

#### **Mission Moment**

Kim Erickson, the volunteer coordinator, is inputting all volunteers into Salesforce, which will minimize paperwork and provide electronic tracking. Kim is working with Amanda to clean up duplication of clients. MRC consistently has 80-100 volunteers total, with 40 working per week in preschool, food share and the mobile pantry. Volunteer appreciation, including an open house and light lunch will be held on April 22, 2026.

Our new site manager for facilities has been on the job for one month and is learning the various types of required inspections. The site manager and volunteers are working together to create a facilities task force opportunity for volunteers, including using the various skills of MRC volunteers.

Kim would like to see more board members volunteer, increasing their visibility with other volunteers.

#### **Approval of previous Board meeting minutes**

A motion to approve the January 27, 2026, board minutes, as presented, was made by Bob Biber, seconded by Karen Lightfoot, and approved unanimously.

#### **CEO Report**

We recently received a \$14,000 check from a long time donor. Jennie and Sarah are working on the budget for the next fiscal year, using revenue and expenditure forecasts. MRC is happy for Dawn Fiihr and her retirement, and sad to see her go. Dawn started as a workforce employee, moved to facilities manager and food share, but helped wherever she was needed. Kim took over her responsibilities managing facilities and coordinating volunteers.

Jeffco Men Who Give, a group that gives to various non-profits, asked for a tour of MRC, April 7, 2026. The volunteer newsletter comes out soon. Please let Sarah know if anyone on the board isn't getting the newsletter.

#### **Executive Committee Report**

N/A

#### **Finance Committee Report**

The committee reviewed the financial statements for February 2026. Year to date revenue represents 91% of the annual budget. Total expenses represent 66% of the budget. Fiscal year to date, we see a net positive.

The organization maintains a good financial position with revenue continuing to exceed expenses. We do continue to see the overall net positive reduction as expenses continue, with highest revenue months in late 2025.

The finance committee will review the draft budget in April, again in May, and then present it to the board for approval in late May. This year's annual audit will take place from September 15-17, 2026. The budget at the end of the year is forecasted to be either neutral or ahead.

### **Fundraising Committee Report**

Since our last board meeting in January, MRC had two further strong months of fundraising. Fundraising has been a tremendous success in virtually all of our fundraising campaigns. If the next 90 days go as planned, fundraising for the full fiscal year will be at 137% of the budget.

The gala will be held at Mt Vernon Country Club, Oct. 1, 2026. Focus will be on getting the right people in the building. Board members are asked to attend, with a total goal of 130-140 people. In mid April, Lisa will circulate plans for gala sponsorships. Board members are asked to consider who is in their business circle for possible sponsorships.

The previous two salon events were successful. The latest salon event, which focused exclusively on "new donors" had to be canceled. This event had a disproportionate number of people coming from down the hill, which could have influenced attendance. The committee has ideas to involve new donors. Sarah and Steve will look at the guest list and plan a future event.

The projected goal for fundraising is now over \$326,000. Lisa is contacting donors who haven't donated this year.

### **New Business**

Chad found a compelling board candidate, but they needed to drop out. MRC currently has one opening on the board.

During the January board meeting we looked at the board KPIs, with two remaining for discussion.

The property owner of the land adjacent to the MRC office contacted Sarah about a land swap. After an internal review, MRC is open to an exchange of acreage but must have a more equitable swap of land than has been offered. The landowner plans to build a "for profit" day care center.

Sarah and Lisa will look at the verbiage on the social media posts.

Move to executive session at 6:48 pm and out at 7:08 pm

### **Old Business**

N/A

Adjourned at 7:08 pm by Steve Hayes.

Submitted by Christy Stricker

Approved by Board: May 26, 2027