



# Food Share Market Volunteer Position Description

**MISSION:** We engage our community with essential services that empower all people to thrive.

**SUPERVISED AND SUPPORTED BY:** Community Health Manager and Food Share Assistant

**PURPOSE OF JOB:** Provide clients with an overall warm and welcoming shopping environment.

**TEAM ROLES:** There are a variety of positions that support the Food Share Market. These include Stockers, Heavy Lifters, Rescuers, Co-Pilots, Drivers, Greeters/Check-In, and Check-Out

**ESSENTIAL FUNCTIONS MAY INCLUDE:**

- Lifting items up to 40 lbs.
- Weighing items
- Stocking shelves
- Processing donations
- Interacting with clients
- Maintaining strict confidentiality of client's information
- Ensuring food safety
- Using an iPad/Computer to check clients in and out
- Breaking down recycling
- Cleaning
- Taking out trash
- Preparing crates for mobile operations
- Directing traffic
- Maintaining a safe environment, free of clutter
- Other duties as assigned

**TRAINING AND SUPPLIES NEEDED:**

- Written training
- In-Person training on site
- Annual training as scheduled

**QUALIFICATIONS:**

- Completion of all Mountain Resource Center volunteer paperwork
- At least 16 years of age (exceptions may apply)

**TIME COMMITMENT REQUIRED/DATES AND TIMES AVAILABLE:** The market is open Monday – Thursday. Morning shifts are 9:30 – 12:30. Afternoon shifts are from 12:30 – 4:15. Driving, co-pilot and rescue shifts vary.

**LOCATION OF JOB:** Mountain Resource Center – 11030 Kitty Drive, Conifer, CO 80433

**BENEFITS:**

- Support the local community
- Learn new things and make new friends

**CONTACT:** Kim Erickson, Volunteer Coordinator – [kime@mrcco.org](mailto:kime@mrcco.org) / 720-994-8848