



## **MOUNTAIN RESOURCE CENTER**

### **Regular Board Meeting – January 30, 2024**

Peter Brettell – President  
Jim Walpole – Treasurer

Christy Seabourne – Vice-President  
Christy Stricker - Secretary

Meeting was called to order at 5:30 pm by Peter Brettell.

Present: Sarah Kinzer (CEO), Steve Hayes, Addie Nicholson, Christy Stricker, Christy Seabourne, Tracy Hofeditz, Jim Walpole, Marilyn Saltzman, Gil Gomez, Rebecca Taylor

Absent: Miles McNamee, Clif Watkins

#### **Mission Moment**

N/A

#### **Approval of previous Board meeting minutes**

A motion to approve the November board minutes, as presented, was made by Jim Walpole, seconded by Addie Nicholson, and approved unanimously.

#### **CEO Report**

End of the year is a time for many donations. The two CDPH grants were extended to the end of May and the end of June, which mainly cover staffing. Rescue Act grant may also be extended to the end of the year. MRC was also awarded Jeffco's CSBG (Community Services Block Grant), which covers mortgage and rental assistance. DOLA covid money for \$100,000 was awarded to MRC, and can be used over the next 3 fiscal years. Lisa Feldman was hired as Development Director and began 1/29/24. She is excited to work for a small institution, in her local community. She will be working closely with donors and fundraising.

Sarah is still working with zoning for the preschool. MRC will have a licensing visit at the end of February.

#### **Executive Committee Report**

N/A

#### **Finance Committee Report**

MRC is 6 months through the fiscal year. Revenue is 53%, expenses 47%. Compared to a year ago, total assets are up, and net assets are up as well. We are well postured on revenue and expenses, which are reflected in the balance sheet.

Once a year MRC files a 990 form. Minor changes were made in this form and will be circulated to the board for review. The 990 needs to be filed by the middle of February.

#### **New Business**

Sarah and Peter will be meeting with a potential new board member, Bruce Atchison. The board discussed possible potluck meals for MRC staff.

### **Old Business**

Board meeting dates and board attendance at monthly staff meetings were reviewed for 2024. Monthly staff meetings are from 9-10 am on the third Wednesday of every month. Christy Seabourne will change the bylaws to allow 13 board members instead of 12.

A motion to go into Executive Session was made by Jim Walpole, seconded by Addie Nicholson, and approved unanimously.

A motion to go out of Executive Session was made by Marilyn, seconded by Addie Nicholson, and approved unanimously.

Adjourned at 6:54 pm by Peter Brettell.

Submitted by Christy Stricker

Approved by Board: March 26, 2024