



## **MOUNTAIN RESOURCE CENTER**

### **Regular Board Meeting – November, 28 2023**

Peter Brettell – President  
Jim Walpole – Treasurer

Christy Seabourne – Vice-President  
Christy Stricker - Secretary

Meeting was called to order at 5:30 pm by Christy Seabourne.

Present: Sarah Kinzer (CEO), Steve Hayes, Addie Nicholson, Christy Stricker, Christy Seabourne, Miles McNamee, Tracy Hofeditz, Jim Walpole, Marilyn Saltzman, Clif Watkins

Absent: Peter Brettell, Gil Gomez, Rebecca Taylor

#### **Mission Moment**

N/A

#### **Approval of previous Board meeting minutes**

A motion to approve the September board minutes, as presented, was made by Jim Walpole, seconded by Tracey Hefeditz, and approved unanimously.

#### **CEO Report**

Thank you to board members for setting up Colorado Gives fundraiser pages. Kinder Shop is Friday Dec 8 where child clients can shop free for family members. Toys have been donated, special tables will be set up with items, Santa will visit and hot cocoa and wrapping will be available. Families that attend will receive a gift card to various stores. Families can also make an appointment to get further assistance through the holidays. About \$4000 of Safeway gift cards were given out to families the week of Thanksgiving.

Only minor modifications for zoning are needed for MRC to complete preschool requirements. Ryan Cordero was hired as new Marketing and Events Coordinator. MRC volunteer party was on Thursday, November 30. Board members were asked to log their hours for volunteering.

Community Impact Report 2022-2023 is coming out soon, which summarizes who MRC served, the services provided, volunteer impact, and a financial overview. Food share has seen a big increase in pounds of food given away. New households served is up 60 % from last year.

#### **Executive Committee Report**

Marilyn opened nominations from the floor for offices of president, vice president, secretary and treasurer. Nominations for Peter Brettell – President, Christy Seabourne – Vice-President Steve Hayes– Treasurer, and Christy Stricker - Secretary were all unanimously approved.

#### **Finance Committee Report**

The audit was completed by Warren Halpern. Financial statements were deemed to be presented fairly, in all

material respects, the financial position of the MRC as of June 30, 2023, and the changes in net assets and its cash flows for the year end in accordance with generally accepted accounting principles. No audit exceptions were identified.

A motion to accept the audit, as presented, was made by Marilyn Saltzman, seconded by Steve Hayes, and approved unanimously.

Revenue for Quarter 1 was 35% of the budget. Government revenue was the largest source of income. Expenses totaled 12.5% of the budget.

A motion to accept the updated Fiscal Policies, as presented, was made by Tracy Hofeditz, seconded by Addie Nicholson, and approved unanimously.

### **Old Business**

N/A

### **New Business**

CEO appraisal and goals were discussed. Sarah had positive comments on all fronts.

Change of bylaws was discussed to approve up to 13 board members. Bruce Atchinson, who volunteers at MRC, would like to be considered for a board position. He brings with him experience with early education and preschool.

A motion to change the bylaws to increase the number of board members up to 13, as presented, was made by Steve Hayes, seconded by Tracy Hofeditz , and approved unanimously.

Board meeting in January moved from the 23rd to the 30th. Upcoming board meetings will be March 26, May 28, July 23, Sept 24, Nov 19, 2024. Board members were asked to attend one staff meeting next year. These meetings will be from 9-10 am starting in 2024, on the third Wednesday of every month.

Adjourned at 6:15 pm by Christy Seabourne.

Submitted by Christy Stricker

Approved by Board: January 30, 2024